


RETEMS LOGISTICS	 RETEMS LOGISTICS <small>PART OF RETEMS GROUP LLC</small>	
QUALITY MANAGEMENT SYSTEM Sustainability Policy Statement	QMS.P.HSE. RL.02-19	1/3

«APPROVE»:

Director

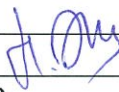

«RETEMS LOGISTICS LLC»

Mekhtiyev S.h.




«16» December 2019

Sustainability Policy Statement

	WORK OUT	CONFIRM
Position	Supply Chain Senior Manager	Business Process Manager
Name	Asgarov N.M.	Gasimov J.M.
Signature		
Date	16 December 2019	16 December 2019

BAKU-2019


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Scope of services: Retems Logistics is a provider of International Freight Forwarding, Warehousing and Customs Clearance Services.

Our commitment: Retems Logistics is committed to comply with all applicable laws, standards, codes, client's needs, expectations and relevant requirements to achieve high standards protection of environment. Our environment related processes are structured into a documented Environment Management System, which meets the requirements of ISO 14001:2015 International Standard.

We take obligation to apply in our activities to principles and methods described below:

- **Environment Protection:** It is company's intention to prevent, as far as reasonably practicable any pollutions & negative effects to the environment. Senior management, line management, supervisory staff are aware of their responsibilities in relation to protection of environment.
- **Management of Environmental Risks:** Retems Logistics provides risk based management to ensure that all the risks related to environment, which may directly or indirectly affect activities of our organization will be assessed, available hazards and possible impacts identified and effective control measures applied.
- **Environmentally friendly practices:** In our operations we will strive to implement environmental protection practices such as: use water carefully; avoid the use of paper wherever possible; reuse waste paper (from the printer), plant trees in areas of our activity; keep energy usage low; use alternative sources of energy where possible; send for recycle as much waste material as possible.
- **Continuous improvement:** We will promote the continuous improvement of the Environmental Management System through implementation of best practices and the visible leadership, commitment, involvement of the line management, consultation and participation of workers.
- **Objectives and Targets:** Retems Logistics will identify the objectives for Environment related issues and set the targets to achieve them for each year of operations, which will be reviewed on annual basis by senior management. Training of employees will be an integral part of the strategy to achieve the objectives.
- **Resources:** All necessary resources such as intellectual, financial, informational, assets and others will be provided by company management to achieve planned objectives and targets

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- **Interested parties:** The safety of company staff and our clients, suppliers, partners, neighbors and other interested parties are most important for us. We will take all applicable measures to ensure safety of employees and other related persons.
- **External and internal issues:** Any issues that could influence the safety of environment such as changes in operations or equipment, working conditions, client requirements, new expectations of interested parties, staff morale and others will always be considered.
- **Responsibilities:** It is the duty of each employee comply with requirements of Retems Logistics Sustainability Policy and cooperate with the management to ensure that the environment remains as safe as possible. Employees shall report to management any concerns, which may have affect the safety of our operations. Any employee who do not comply with this policy or any other safety requirements will be liable for disciplinary action.
- **Communication:** The Sustainability Policy principles will regularly be communicated and available to company staff. To involve our customers, and any interested parties with a legitimate interest in our commitment, this Policy Statement is made available on our website www.retemslogistics.com

